

## PLANNING/ZONING SUMMER POSITIONS

Sauk County, Wisconsin is accepting applications for two (2) part-time (31.00 to 38.75 hours per week) Limited Term Employment (LTE) summer positions in the Planning and Zoning Department.

The principal purpose of this position is to provide planning assistance with the preparation of Sauk County's Comprehensive Plan as required by the State of Wisconsin's Comprehensive Planning legislation. This project will allow the intern an opportunity to practice skills related to plan drafting, data collection and analysis, graphic design and plan layout, public participation, meeting facilitation, conflict resolution, and planning project management.

Secondary projects of the intern position may include, but are not limited to, ordinance drafting, subdivision plat and rezone petition review, drafting staff reports and conservation easements, planned unit development review, purchase of development rights review and inspection, conducting zoning and shoreline inspections with follow-up violation reporting, mineral extraction inspections, completion of a landfill inventory and administration of the county's rural number identification system.

**NECESSARY REQUIREMENTS:** Minimum age 18. Individuals obtaining a graduate and/or an undergraduate degree in Planning, Soil Science, Geography, Natural Resources or other related fields. Preferred skills, but not required are: enrolled in a graduate program, graphic design ability, meeting facilitation, and plan editing. A valid motor vehicle operator's license required.

**HIRING RATE:** \$10.00 per hour

**Application Deadline:** February 29, 2008

Applications and Information available from: Sauk County Personnel Office, 505 Broadway, Baraboo, WI 53913. (608) 355-3269. Additional information may be obtained at <http://www.co.sauk.wi.us> Resumes may be submitted to [bclark@co.sauk.wi.us](mailto:bclark@co.sauk.wi.us)

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