

Position Description Urban Designer/Planner

The Capital Area Regional Planning Commission (CARPC) serves as the regional planning and area wide water quality management planning entity for the Dane County region, consistent with §66.0309, Wis. Stats. and state Administrative Code NR 121. The Commission is charged with the duty of preparing and adopting a master plan for the physical development of the region, and maintaining a continuing area wide water quality management planning process in order to manage, protect, and enhance the water resources of the region, including consideration of the relationship of water quality to land and water resources and uses.

Position Summary

The Capital Area Regional Planning Commission (CARPC) is the lead agency for the Capital Region Sustainable Communities Consortium (CRSCC). The CRSCC received a three-year Sustainable Communities Regional Planning Grant (SCRPG) from the U.S. Department of Housing and Urban Development (HUD) to refine and execute a “regional plan for sustainable development.” The CARPC will execute components of this regional plan by coordinating intergovernmental efforts to prepare detailed plans for long-term sustainable development, also called Future Urban Development Area (FUDA) planning, in areas throughout the region. The CARPC will also work with local communities to prepare transit-oriented development concept plans.

The Urban Designer/Planner position is a project-term position, funded for up to three years through the SCRPG, to assist FUDA and transit-oriented development planning, infill and redevelopment concept design development, and other urban design tasks as needed. CARPC seeks an individual with excellent design and conceptualization abilities, who is able to use graphic skills to communicate project concepts and character. The position will focus on urban design aspects of a range of planning assignments, including transit-oriented development area plans, development standards and design guidelines, and specific, area, and community plans. Additionally, the Urban Designer/Planner will contribute to physical planning aspects of general plans. Work will combine design and planning, and involve writing reports and plans; creating computer models, drawings, diagrams and maps; and facilitating community workshops.

Required Capabilities

Candidates must have a degree in architecture or landscape architecture (either undergraduate or graduate) and minimum two-years of relevant design experience. Additional education and experience in urban planning is desirable. The position requires excellent computer modeling (such as 3D Studio Max/Viz, AutoCAD, and SketchUp), hand drawing abilities and expertise with Adobe CS, along with strong writing and design/physical planning abilities. Working knowledge of ArcGIS is desirable. Collaborative work method and the public nature of the work necessitate all team members to possess excellent oral and written communication skills; preference

will be given to candidates with experience in planning and conducting charrettes. Ability to attend evening meetings and access a dependable car with the ability to drive to different municipalities in the region.

Salary and Benefits

Range 15

FLSA Exempt

How to Apply

Please email resume, including three references, in PDF or Microsoft Word and work samples (less than 5 MB PDF only) to ChrisG@CapitalAreaRPC.org or mail resume and work samples to:

Chris Gjestson
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210 Martin Luther King Jr. Blvd., Room 362
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Submitted material will not be returned