

Executive Director

30th Street Industrial Corridor Corporation

Position Overview:

The 30th Street Industrial Corridor Corporation (The Corridor) is seeking an Executive Director to lead the organization and its efforts in revitalizing Milwaukee's 30th Street Industrial Corridor. The Corridor is a non-profit organization that has been serving businesses and undertaking economic development initiatives in the 30th Street Industrial Corridor since 1991. The Corridor plays an active role in planning initiatives for the corridor service area, providing technical assistance to businesses and securing funding for redevelopment projects. This is accomplished through our collaborative partnerships with government entities, businesses and neighborhood and community development groups. The Executive Director will provide overall leadership in achieving our mission and administering the organization's day to day activities. This is a full-time position with a competitive salary and benefits package.

Attributes/Skills Required/Sought:

- Experience in program management, establishing objectives, defining plans, determining schedules and budgets and appropriate reporting skills
- Demonstrated success with fundraising and grant writing
- Excellent communications skills
- Understanding of nonprofit finances and accounting
- Strong interpersonal and relationship skills
- Excellent time management and organizational skills
- Ability to manage multiple tasks simultaneously
- Project a positive and professional image
- Adapt to a fast-paced and changing environment
- Ability to perform assignments based on the organization's strategic direction and needs of Business Improvement District
- Ability to identify needs and creatively develop and implement solutions
- Familiarity with Microsoft Office
- Ability to perform and coordinate simple accounting tasks

Experience/Education Required/Sought:

- Bachelor's degree in Urban Planning, Real Estate, Public Administration, Non-Profit Management or Business Administration preferred
- 3-5 years experience in a nonprofit management position or economic development role

If interested, please submit a cover letter, including salary requirements, and resume to jean.paulus@glennrieder.com by 5pm on Wednesday, August 10th. Please include "Corridor Executive Director" in the subject line of the email.